



EAST ROCHESTER UNION FREE
SCHOOL DISTRICT

RETURN TO SCHOOL

Let's work together to make ER S.O.A.R.

**VISIT OUR COMPLETE REOPENING PLAN
BY VISITING OUR WEBSITE AT
WWW.ERSCHOOLS.ORG**



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Before Arrival

Completing the screening

The East Rochester Union Free School District screens students and staff through a Qualtrics screening survey. The survey contains questions for families to fill out (found below) and sends a notification to the district if any "red flags" were raised when submitted. A reminder with a link to the survey is sent to families and employees each morning. After the initial email from Qualtrics, parents/students/employees have the option to sign up for text messages in addition to the email reminders. **At this time, parents/students/employees will not need log-in credentials to complete and submit surveys.**

Reports generated

Reports are generated 30 minutes before the school day begins, highlighting any students or staff who raised any "red flags" when completing their survey. This allows time for staff to monitor the red flags and intervene for students/staff who did not "pass" the screening.

During Arrival

Entering the building

Teachers at the elementary level meet cohorts outside grade level designated doors before bringing them inside and to their classrooms. Students who had red flags are met by staff and either brought to the nurse's office for evaluation or asked to return home for the day. Students who do not "pass" their evaluation are held in an isolation room until somebody is able to pick them up from school.

Process for students who didn't complete screening

Students who did not complete the screening are met by staff at their school entrance and are brought to the nurse's office to be screened before visiting their classroom, or any other room in the building. Students who do not "pass" their screening are held in an isolation room until somebody is able to pick them up from school.

Screening Questions



1. Do you currently have any of these symptoms?
 - Fever or chills • Cough • Shortness of breath or difficulty breathing • Fatigue
 - Muscle or body aches • Headache • Recent loss of taste or smell • Sore throat • Congestion • Nausea or vomiting • Diarrhea
2. Was this morning's temperature check below 100 degrees Fahrenheit?
3. Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms? (Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).
4. Have you had a positive COVID-19 test for an active virus in the past 10 days?
5. Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?



East Rochester Union Free School District 2020-21 Mask Policies

Students:

All students in Pre-Kindergarten through the 12th grade shall be required to wear a mask or face covering:

- during the first 45 minutes of the school day, without a break
- when at school or a school function in any school building, facility or other area of a school campus including while traveling in hallways
- while waiting outside school buildings before and after school
- while waiting at bus stops
- when riding in District-provided transportation



All masks and face coverings must cover the nose and mouth of the student. Masks with valves will **NOT** be permitted. Students may remove masks and face coverings:

- when eating or drinking during assigned breakfast/lunch/snack periods
- during instruction or other times when appropriate social distancing measures are in place as determined by a teacher or school administrator
- during “mask breaks” as directed by a district staff member

Students who refuse, or repeatedly fail, to wear a mask or face covering as set forth above shall be subject to disciplinary consequences under the District’s Code of Conduct. Repeated failure to comply with these protocols could lead to suspension of the student from school and/or from District transportation.

A student may only be exempted from these protocols if an appropriate healthcare provider certifies in writing that the student is not medically able to tolerate wearing a mask or face covering. The District will provide a mask or face covering to a student in the case that a student forgets their own.

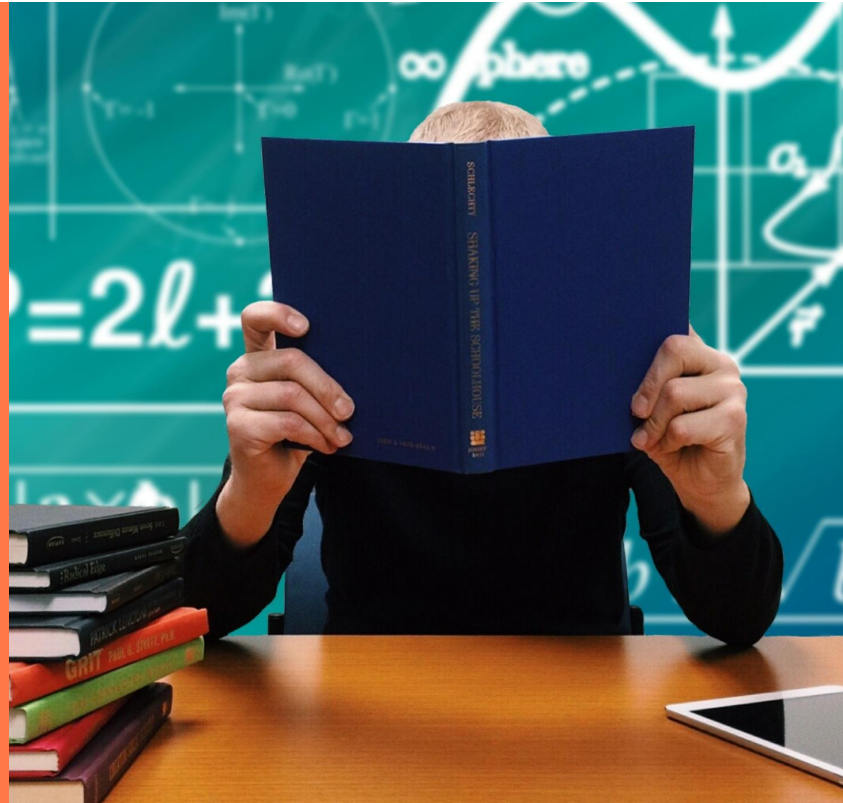


East Rochester Union Free School District 2020-21 Mask Policies

Employees:

All employees shall be required to wear a mask or face covering:

- during the first 45 minutes of the school day, without a break
- while working or attending a school function in any school building, facility or other area of a school campus including while walking in hallways and traveling in elevators
- in District-owned vehicles if more than one individual is in the vehicle



All masks and face coverings must cover the nose and mouth of the employee. Masks with valves will **NOT** be permitted. Employees may remove masks and face coverings:

- if working in an individual office and/or other workspace (including outdoor areas) where appropriate social distancing can be maintained (this does not apply to common areas such as school offices)
- in conference rooms if appropriate social distancing can be maintained
- instructional employees may remove masks and face coverings on a case-by-case basis for instructional needs and other activities, as determined by the employee in accordance with District protocols, in which case the instructional employee must ensure that appropriate social distancing measures are followed

Employees who violate these protocols may be subject to disciplinary consequences under applicable New York law and/or collective bargaining agreements.

An employee may only be exempted from these protocols if an appropriate healthcare provider certifies in writing that the employee is not medically able to tolerate wearing a mask or face covering. While the District will provide masks or face covering for employee use, employees may also choose to use their own.



East Rochester Union Free School District 2020-21 Mask Policies

Visitors (Volunteers, Vendors, Parents):

All visitors shall be required to wear a mask or face covering:

- while working or attending a school function in any school building, facility or other area of a school campus including while walking in hallways and traveling in elevators
- in District-owned vehicles if more than one individual is in the vehicle.



All masks and face coverings must cover the nose and mouth of the visitor. Masks with valves will **NOT** be permitted. Visitors may remove masks and face coverings:

- if working in an individual office and/or other workspace (including outdoor areas) where appropriate social distancing can be maintained (this does not apply to common areas such as school offices)
- in conference rooms if appropriate social distancing can be maintained
- as directed by a district staff member

Visitors who violate these protocols will be required to leave school grounds and may be refused reentry.

Option 1: Hybrid Model

At this time, we are asking that families commit to the choice of hybrid learning for a ten week period. Families will be asked if they want to opt into the hybrid model at the end of each 10 week period.

Students attend school in-person Mondays, Tuesdays, Thursdays, Fridays and work remotely on Wednesdays.

While Attending School In-Person

Before Coming to School

Health Screening

Families are required to complete a health screening attestation each morning prior to school.

In-Person Instruction

Students participate in four days (M/T and TH/F) of in-person instruction in all content areas, as well as PE, Music, Art, Technology and Library as scheduled. Teachers also implement social-emotional learning (SEL) activities to ensure the social-emotional health and well-being of students.



Throughout the School Day

Schedule

Students follow a six-day cycle for specials, to accommodate the addition of Library and Technology to the schedule.

Classrooms

Desks are placed 6 feet apart to maintain social distancing. Class size ranges in size as the 6 foot social distancing mandate allows.

Masks

Masks are required when 6 feet distance cannot be maintained. Mask breaks are built into the daily schedule.

Hallways

There are no large groups gathering in hallways, common areas, or assemblies.

Lunch

Students are seated 6 feet apart while eating in their classroom. Pre-packaged meals are offered.

Recess

Students participate in recess on the days of in-person instruction.

While Attending Virtual Instruction

Instruction

A focus is placed on social-emotional learning on Wednesdays. Students are expected to join their class for a social-emotional learning lesson, led by their teacher via Zoom or Google Meet.

Definitions

Synchronous instruction involves live, real-time interaction with a teacher. This takes place either in-person or digitally.

Asynchronous instruction is provided digitally and does not involve live, real-time interaction with a teacher. Asynchronous learning experiences include pre-recorded videos of a teacher providing instruction, a video of another ERUFSD teacher teaching a skill, a link to an article for a student to read and respond to, a math or problem set to be worked on and submitted for feedback or other classwork/homework.

Option 2: Remote Learning (100% Virtual)

At this time, we are asking that families commit to the choice of hybrid learning for a ten week period. Families will be asked if they want to opt into the hybrid model at the end of each 10 week period. This option is best for self-directed learners and will require the support of parents/guardians.

Daily Schedule

Students are provided with both synchronous and asynchronous learning activities. On Wednesday, students are able to participate in synchronous activities that support students' social-emotional health.

Instruction

Students receive instruction in all core content areas and special areas in the form of videotaped mini-lessons accompanied by learning application assignments. Synchronous reading and math instruction are scheduled via Zoom or Google Meet each week. Remote learning is taught by East Rochester Union Free teachers.

Feedback on Work

Students receive timely and relevant feedback and/or grades on work submitted.



Important Information for Both Plans

Attendance

Attendance is recorded according to NYS guidelines for in-person instruction, as well as for participating in both synchronous and asynchronous learning activities.

Grading

Grading is consistent in both the hybrid and virtual models.

Code of Conduct

The approved East Rochester Union Free School District Code of Conduct and student handbooks are followed.

Extra-Curricular Activities

These activities have been reviewed following the start of school for possible remote implementation. These activities are available for students engaging in both the hybrid and remote learning models.

Communication

Regular communication comes from teachers via Google Classrooms and from the District via School Messenger.

Technology

The District has provided each student with a Chromebook at the beginning of the school year.



Option 1: Hybrid Model

At this time, we are asking that families commit to the choice of hybrid learning for the first quarter, which ends November 13, 2020.

Students attend school in-person Mondays, Tuesdays, Thursdays, Fridays and work remotely on Wednesdays.

While Attending School In-Person

Before Coming to School

Health Screening

Families are required to complete a health screening attestation each morning prior to school.

In-Person Instruction

Students engage in six classes throughout the day including core courses (including Language Other Than English for eighth grade), as well as P.E., Art, Music and either Literacy or Technology, depending on grade level.



Throughout the School Day

Schedule

Between 9 a.m. and 2:10 p.m., students have six 40-minute academic periods with a 40-minute lunch.

Classrooms

Desks are placed 6 feet apart to maintain social distancing. Class size ranges in size as the 6 foot social distancing mandate allows.

Masks

Masks are required when 6 feet distance cannot be maintained. Mask breaks are built into the daily schedule.

Hallways

There are no large groups gathering in hallways, common areas, or assemblies. Lockers are not being used. Students remain in one classroom (with the exception of Science and P.E.) and teachers travel between rooms.

Lunch

Students are seated 6 feet apart at individual student desks while eating inside the elementary cafeteria. Lunches are 40-minutes, by grade level. Students use the lunch line to purchase pre-packaged meals.

While Attending Virtual Instruction

Instruction

Students engage in one fully remote course. Those include Digital Learners for 6th grade students, Business and Technology Skills for 7th grade students and Health for 8th grade students.

Students continue to engage in learning opportunities aligned to their course content they have been engaging during their in-person days. These learning opportunities include reading articles, watching videos and creating/manipulating artifacts.

Definitions

Synchronous instruction involves live, real-time interaction with a teacher. This takes place either in-person or digitally.

Asynchronous instruction is provided digitally and does not involve live, real-time interaction with a teacher. Asynchronous learning experiences include pre-recorded videos of a teacher providing instruction, a video of another ERUFSD teacher teaching a skill, a link to an article for a student to read and respond to, a math or problem set to be worked on and submitted for feedback or other classwork/homework.

Option 2: Remote Learning (100% Virtual)

At this time, we are asking that families commit to the choice of fully remote learning for the first quarter, which ends November 13, 2020. This option is best for self-directed learners and will require the support of parents/guardians.

Daily Schedule

Students are provided with both synchronous and asynchronous learning activities.

Instruction

Students receive weekly instruction, separated daily, through Google Classroom. Students do not zoom into classrooms throughout the day for live lessons. There is a schedule of Zoom meetings with teachers throughout the week.

Students have daily access to one or more of their teachers each day, through voice or video calls. All teachers are available through email throughout the week.

Feedback on Work

Students receive timely and relevant feedback and/or grades on work submitted.



Important Information for Both Plans

Attendance

Attendance is recorded according to NYS guidelines for in-person instruction, as well as for participating in both synchronous and asynchronous learning activities.

Grading

Grading is consistent in both the hybrid and virtual models.

Code of Conduct

The approved East Rochester Union Free School District Code of Conduct and student handbooks are followed.

Extra-Curricular Activities

These activities have been reviewed following the start of school for possible remote implementation. These activities are available for students engaging in both the hybrid and remote learning models.

Communication

Regular communication comes from teachers via Google Classrooms and from the District via School Messenger.

Technology

The District has provided each student with a Chromebook at the beginning of the school year.



Option 1: Hybrid Model

At this time, we are asking that families commit to the choice of hybrid learning for the first quarter, which ends November 13, 2020.

Students attend school in-person Mondays and Thursdays OR Tuesdays and Fridays. All students will work remotely on Wednesdays.

While Attending School In-Person

Before Coming to School

Health Screening

Families are required to complete a health screening attestation each morning prior to school.

In-Person Instruction

Students engage in six classes throughout the day including P.E., Art, Music and either Literacy, Technology or Language Other Than English, depending on grade level. Students have been placed in an elective similar to, if not the exact, course they requested.



Throughout the School Day

Schedule

Between 8 a.m. and 2:30 p.m., students have six 55-minute academic periods with a 30-minute lunch.

Classrooms

Desks are placed 6 feet apart to maintain social distancing. Class size ranges in size as the 6 foot social distancing mandate allows.

Masks

Masks are required when 6 feet distance cannot be maintained. Mask breaks are built into the daily schedule.

Hallways

There are no large groups gathering in hallways, common areas, or assemblies. Lockers are not used. Students remain in one classroom (with the exception of Science and P.E.) and teachers travel between rooms.

Lunch

Students are seated 6 feet apart at individual student desks while eating inside the high school cafeteria and the auxiliary gym. Lunches are 30-minutes, by grade level. Students use the lunch line to purchase pre-packaged meals.

While Attending Virtual Instruction

Instruction

Students engage in blended learning opportunities including reading articles, watching videos and creating/manipulating artifacts.

On virtual days, students have access to teachers either individually or as part of a synchronous Zoom opportunity.

Definitions

Synchronous instruction involves live, real-time interaction with a teacher. This can take place either in-person or digitally.

Asynchronous instruction is provided digitally and does not involve live, real-time interaction with a teacher. Asynchronous learning experiences may include a pre-recorded video of a teacher providing instruction, a video of another ERUFSD teacher teaching a skill, a link to an article for a student to read and respond to, a math or problem set to be worked on and submitted for feedback or other classwork/homework.

Option 2: Remote Learning (100% Virtual)

At this time, we are asking that families commit to the choice of fully remote learning for the first quarter, which ends November 13, 2020. This option is best for self-directed learners and will require the support of parents/guardians.

Daily Schedule

Students are provided with both synchronous and asynchronous learning activities.

Instruction

Students receive weekly instruction, separated daily, through Google Classroom. Students do not zoom into classrooms throughout the day for live lessons. There is a schedule of Zoom meetings with teachers throughout the week.

Students have daily access to one or more of their teachers each day, through voice or video calls. All teachers are available through email throughout the week.

Feedback on Work

Students receive timely and relevant feedback and/or grades on work submitted.



Important Information for Both Plans

Attendance

Attendance is recorded according to NYS guidelines for in-person instruction, as well as for participating in both synchronous and asynchronous learning activities.

Grading

Grading is consistent in both the hybrid and virtual models.

Code of Conduct

The approved East Rochester Union Free School District Code of Conduct and student handbooks are followed.

Extra-Curricular Activities

These activities have been reviewed following the start of school for possible remote implementation. These activities are available for students engaging in both the hybrid and remote learning models.

Communication

Regular communication comes from teachers via Google Classrooms and from the District via School Messenger.

Technology

The District has provided each student with a Chromebook at the beginning of the school year.



NYSDOH COVID-19 In-Person Decision Making Flowsheet for Staff To Go To Work

Can I Go to Work at the School Today?

In the past 10 days, have you been tested for the virus that causes COVID-19, also known as SARS-CoV-2?

YES

NO

Was the test result **positive** OR are you still waiting for the result?

YES

You **cannot** go to work at the school today and must stay in isolation (at home and away from others) until your test results are back and are **negative** OR if **positive**, the local health department has released you from isolation.

In the last 14 days, have you:

- Traveled internationally to a **CDC level 2 or 3 COVID-19 related travel health notice country**; or
- Traveled to a state or territory on the **NYS Travel Advisory List**; or
- Been designated a contact of a person who tested positive for COVID-19 by a local health department?

NO

YES

You **cannot** go to work at the school today.
If you have had any of these exposures, you must stay at home until your local health department releases you from quarantine, at least 14 days from the date of your last exposure. A negative diagnostic COVID-19 test does not change the 14-day quarantine requirement.
School staff are not essential workers and **must** quarantine.

Do you currently have (or have had in the last 10 days) one or more of these new or worsening symptoms?

- A temperature greater than or equal to 100.0° F (37.8° C)
- Feel feverish or have chills
- Cough
- Loss of taste or smell
- Fatigue/feeling of tiredness
- Sore throat
- Shortness of breath or trouble breathing
- Nausea, vomiting, diarrhea
- Muscle pain or body aches
- Headaches
- Nasal congestion/runny nose

YES

You **cannot** go to work at the school today.
You should be assessed by your health care provider (HCP). Call your HCP before going to any in-person visits to tell them about your COVID-19 symptoms. If you do not have a health care provider, call your local health department.

NO

You can go to work at the school today!
Make sure you wear a face covering or face mask, practice social distancing, and wash your hands frequently.

Report absences, symptoms, and positive COVID-19 test results to your school.

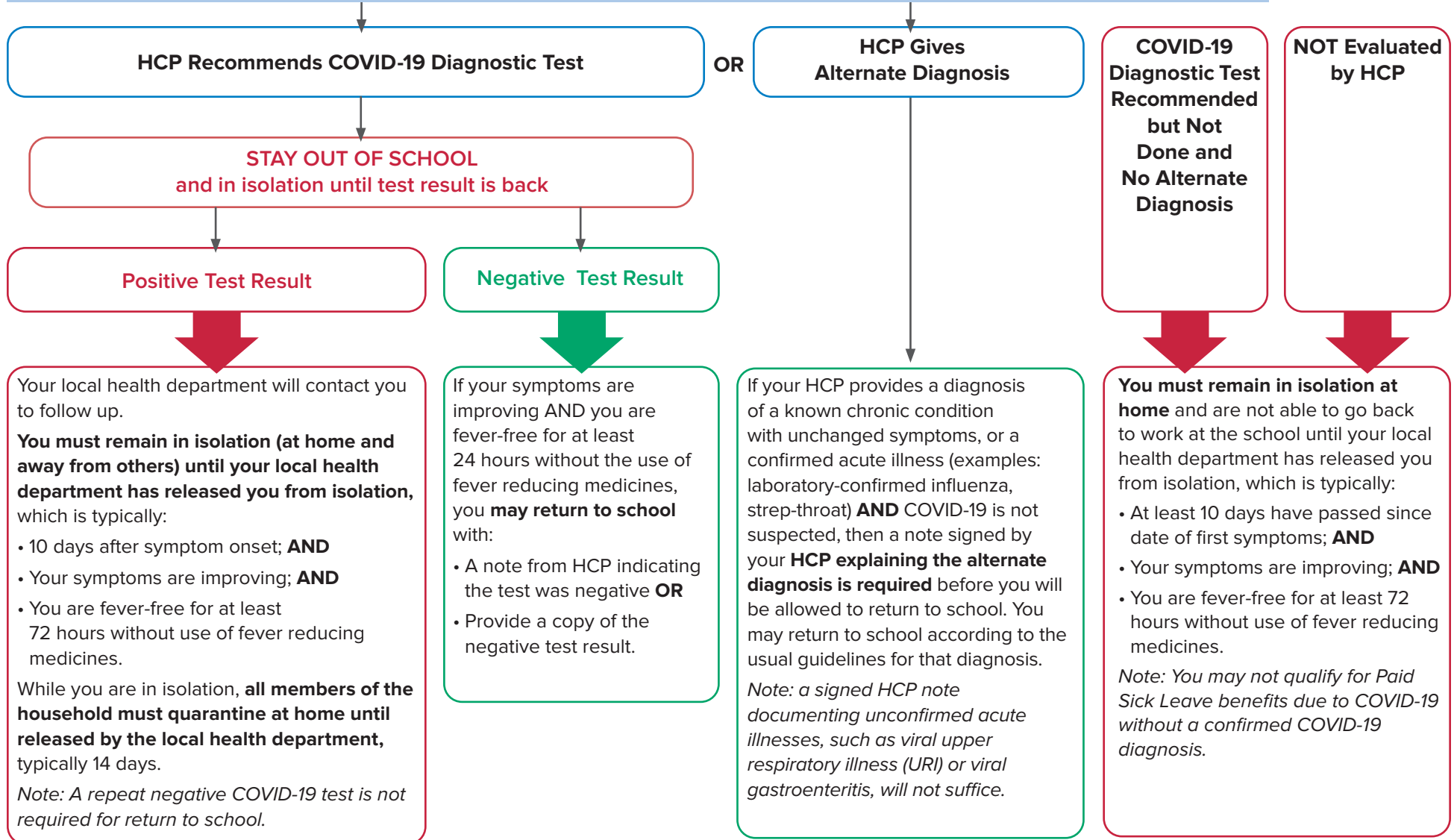
SEEK IMMEDIATE MEDICAL CARE IF YOU HAVE:

- Trouble breathing or are breathing very quickly
- Are too sick to drink fluids
- Severe abdominal pain, diarrhea or vomiting
- Change in skin color - becoming pale, patchy and/or blue
- Racing heart or chest pain
- Decreased urine output
- Lethargy, irritability, or confusion

Children **MUST** be assessed by a physician before returning to school. [CLICK HERE](#) to view Oct. 20, 2020 Monroe County Dept. of Public Health Addendum.

I have COVID-19 symptoms. When can I go back to work at the school?

HEALTHCARE PROVIDER (HCP) EVALUATION FOR COVID-19 (can be in-person or by video/telephone as determined by HCP)



COVID-19 diagnostic testing includes molecular (e.g., PCR) or antigen testing for SARS-CoV-2, the virus that causes COVID-19. Diagnostic testing may be performed with a nasopharyngeal swab, nasal swab, or saliva sample, as ordered by the health care provider and per laboratory specifications. At times, a negative antigen test will need to be followed up with a confirmatory molecular test. Serology (antibody testing) cannot be used to rule in or out acute COVID-19.



Department of Public Health

Monroe County, New York

Adam J. Bello
County Executive

Michael D. Mendoza, MD, MPH, MS
Commissioner of Public Health

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

Clarification to NYSDOH COVID Toolkit for PreK-12 Schools Part B/School Staff Members

October 20, 2020

This communication is intended to serve as an informational tool only to support families, schools and health care providers during the reopening of local schools in accordance with New York State guidelines. Interested parties should review the New York State guidance closely and consult their own counsel for legal advice.

ADDENDUM TO SLIDES B-1 and B-2 – STAFF MEMBERS

If you are a STAFF MEMBER in a Pre-K to Grade 12 school, refer to slides B-1 and B-2 in the NYSDOH COVID-19 Toolkit.

Monroe County Department of Public Health has issued the following clarifications:

- Please note the top box on the right side of Slide B-1 asks the question: “Do you currently have (or have had in the last 10 days) one or more of these **new or worsening** symptoms?” The addition of “new or worsening” is a clarification from earlier NYSDOH guidance that prohibited any staff member with one or more of these symptoms from going to school, regardless of whether the symptom was common for that staff member (for example, nasal congestion during allergy season). If you are not certain whether the symptom you are experiencing is new or worsening, treat it as a potential symptom of COVID-19 and consult with your healthcare provider for a secondary screening.
- All staff members with COVID-19 symptoms **MUST** be evaluated by a health care provider (in-person or by video/phone) as part of the requirements for returning to school. If you do not have a health care provider, please contact the Monroe County Medical Society at (585) 473-7573 or mcms@mcms.org for a referral. You can also contact the Monroe County COVID-19 Hotline at (585)753-5555 or COVID19@monroecounty.gov. Evaluation at an Urgent Care center is also acceptable.
- If you are in isolation, you will need an official release from isolation before returning to school. This release will come from the Monroe County Department of Public Health or a school official designated by the MCDPH. MCDPH will inform you in advance so you know who will issue the release when the isolation period ends.



Department of Public Health

Monroe County, New York

Adam J. Bello
County Executive

Michael D. Mendoza, MD, MPH, MS
Commissioner of Public Health

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

Clarification to NYSDOH COVID Toolkit for PreK-12 Schools Part C/School Administrators and School Nurses

October 20, 2020

This communication is intended to serve as an informational tool only to support families, schools and health care providers during the reopening of local schools in accordance with New York State guidelines. Interested parties should review the New York State guidance closely and consult their own counsel for legal advice.

ADDENDUM TO SLIDES C-1 through C-4 – SCHOOL ADMINISTRATOR OR SCHOOL NURSE

If you are an ADMINISTRATOR OR SCHOOL NURSE in a Pre-K to Grade 12 school, refer to slides C-1, C-2 C-3 and C-4 of the NYS COVID-19 Toolkit

Monroe County Department of Public Health has issued the following clarifications:

- Please note the top box on the right side of Slide C-1 asks the question: “Does the student or staff currently have (or has had in the last 10 days) one or more of these **new or worsening** symptoms?” The addition of “new or worsening” is a clarification from earlier NYSDOH guidance that prohibited any student or staff member with one or more of these symptoms from going to school, regardless of whether the symptom was common for that staff member (for example, nasal congestion during allergy season). If you are not certain whether the symptom the student or staff member is experiencing is new or worsening, treat it as a potential symptom of COVID-19.
- Symptomatic students and staff members **MUST** consult with a health care provider **AND** receive an alternate diagnosis **OR** negative test result within 48 hours of symptom onset. Students and staff members who do not meet these criteria will be placed in isolation as though they received a positive result. Please report these individuals to the MCDPH as follows:
 - Go to www.MonroeCounty.gov/health-COVID-19
 - Click on “Reopening K-12 Schools in Monroe County”
 - Complete the “COVID-19 School Notification Form” and submit
 - MCDPH will provide further instruction
- If a student is experiencing fever and/or loss of taste and/or loss of smell, the individual’s immediate household members (including siblings) will be placed in mandatory quarantine by MCDPH.



Department of Public Health

Monroe County, New York

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- If the student is NOT experiencing fever and/or loss of taste and/or loss of smell, the immediate household members will not automatically be placed in mandatory quarantine. Unless directed otherwise by MDDPH, siblings may continue to attend in-person learning.



NYSDOH COVID-19 In-Person Decision Making Flowchart for Student Attendance

Can My Child Go To School Today?

In the past 10 days, has your child been tested for the virus that causes COVID-19, also known as SARS-CoV-2?

YES

Was the test result **positive** OR are you still waiting for the result?

YES

Your child **cannot** go to school today. They must stay in isolation (at home and away from others) until the test results are back and are **negative** OR if **positive**, the local health department has released your child from isolation.

NO

In the last 14 days, has your child:

- Traveled internationally to a **CDC level 2 or 3 COVID-19 related travel health notice country**; or
- Traveled to a state or territory on the **NYS Travel Advisory List**; or
- Been designated a contact of a person who tested positive for COVID-19 by a local health department?

YES

Your child **cannot** go to school today. They must stay at home until your local health department releases your child from quarantine, at least 14 days. A negative diagnostic COVID-19 test does not change the 14-day quarantine requirement.

NO

Does your child currently have (or has had in the last 10 days) one or more of these new or worsening symptoms?

- A temperature greater than or equal to 100.0° F (37.8° C)
- Shortness of breath or trouble breathing
- Feel feverish or have chills
- Nausea, vomiting, diarrhea
- Cough
- Muscle pain or body aches
- Loss of taste or smell
- Headaches
- Fatigue/feeling of tiredness
- Nasal congestion/runny nose
- Sore throat

YES

Your child **cannot** go to school today. Your child should be assessed by their pediatric healthcare provider (HCP). Call your child's HCP before going to the office or clinic to tell them about your child's COVID-19 symptoms. If your child does not have a HCP, call your local health department.

NO

Your child **CAN** go to school today. **Make sure they wear a face covering or face mask, practice social distancing, and wash their hands!**

Report absences, symptoms, and positive COVID-19 test results to your child's school.

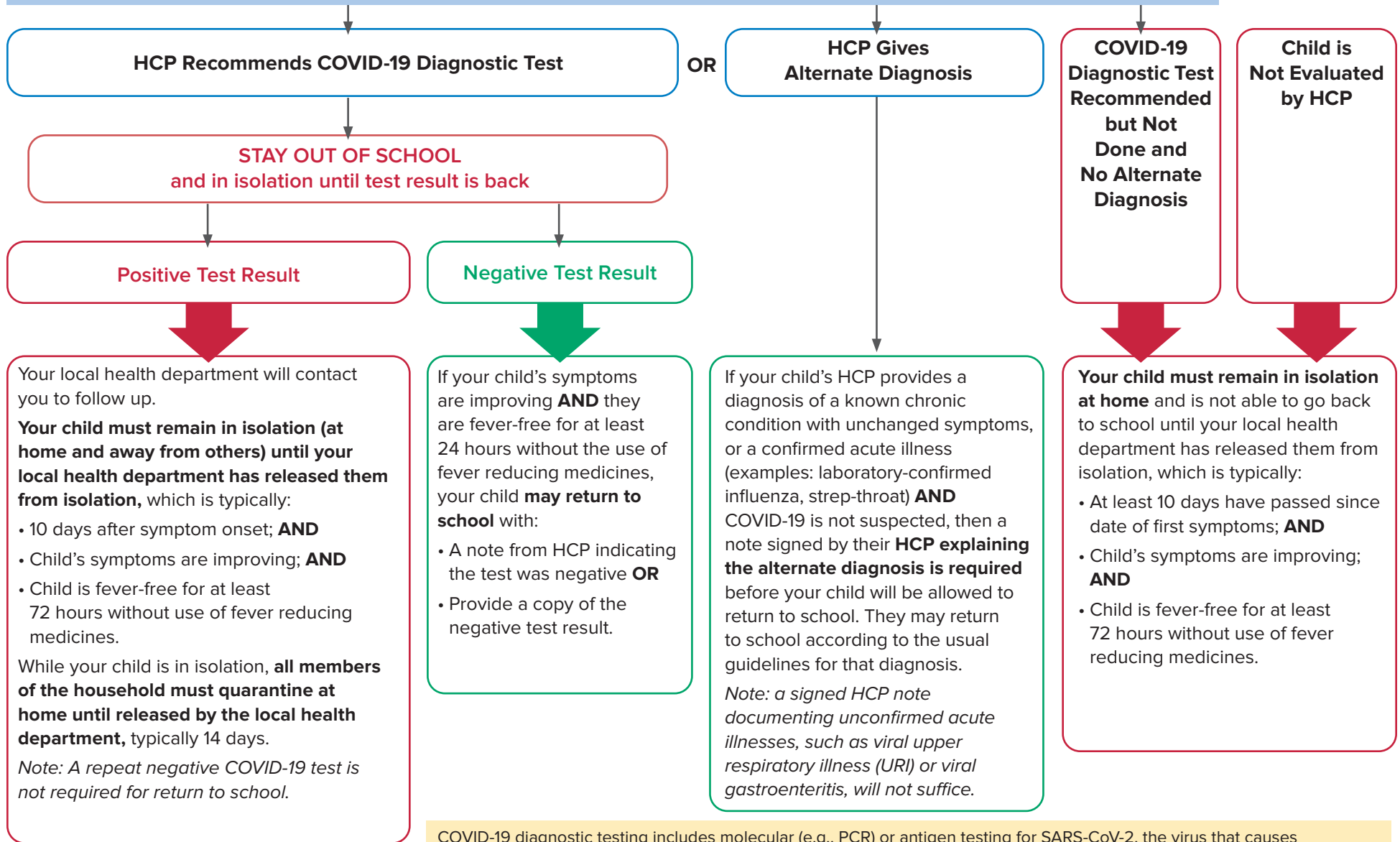
SEEK IMMEDIATE MEDICAL CARE IF YOUR CHILD HAS:

- Trouble breathing or is breathing very quickly
- Change in skin color - becoming pale, patchy and/or blue
- Prolonged fever
- Racing heart or chest pain
- Is too sick to drink fluids
- Decreased urine output
- Severe abdominal pain, diarrhea or vomiting
- Lethargy, irritability, or confusion

Children **MUST** be assessed by a physician before returning to school. [CLICK HERE](#) to view Oct. 20, 2020 Monroe County Dept. of Public Health Addendum.

My child has COVID-19 symptoms. When can they go back to school?

HEALTHCARE PROVIDER (HCP) EVALUATION FOR COVID-19 (can be in-person or by video/telephone as determined by HCP)



COVID-19 diagnostic testing includes molecular (e.g., PCR) or antigen testing for SARS-CoV-2, the virus that causes COVID-19. Diagnostic testing may be performed with a nasopharyngeal swab, nasal swab, or saliva sample, as ordered by the health care provider and per laboratory specifications. At times, a negative antigen test will need to be followed up with a confirmatory molecular test. Serology (antibody testing) cannot be used to rule in or out acute COVID-19.



Department of Public Health

Monroe County, New York

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MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

Clarification to NYSDOH COVID Toolkit for PreK-12 Schools Part A/Parents and Guardians

October 20, 2020

This communication is intended to serve as an informational tool only to support families, schools and health care providers during the reopening of local schools in accordance with New York State guidelines. Interested parties should review the New York State guidance closely and consult their own counsel for legal advice.

ADDENDUM TO SLIDES A-1 and A-2 – PARENTS/GUARDIANS

If you are a PARENT OR GUARDIAN of a student in Pre-K to Grade 12, refer to slides A-1 and A-2 in the NYSDOH COVID-19 Toolkit.

Monroe County Department of Public Health has issued the following clarifications:

- Please note the top box on the right side of Slide A-1 asks the question: “Does your child have (or has had in the last 10 days) one or more of these **new or worsening** symptoms?” The addition of “new or worsening” is a clarification from earlier NYSDOH guidance that prohibited any student with one or more of these symptoms from going to school, regardless of whether the symptom was common for that student (for example, nasal congestion during allergy season). If you are not certain whether the symptom your child has is new or worsening, treat it as a potential symptom of COVID-19 and consult with your healthcare provider for a secondary screening.
- All students with COVID-19 symptoms MUST consult with their health care provider (in-person or by video/phone) as part of the requirements for returning to school. If your child does not have a health care provider, please contact the Monroe County Medical Society at (585) 473-7573 or mcms@mcms.org for a referral. You can also contact the Monroe County COVID-19 Hotline at (585)753-5555 or COVID19@monroecounty.gov. Evaluation at an Urgent Care center is also acceptable.
- If your child is in isolation, he or she will require an official release from isolation before returning to school. This release will come from the Monroe County Department of Public Health or a school official designated by the MCDPH. MCDPH will inform you in advance so you know who will issue the release when the isolation period ends.

While Attending School In-Person

Breakfast

Elementary

Students will enter the building at 8:10, students will purchase and pick up a pre-packaged breakfast and bring it to their classrooms to eat at their individual desk.

MLA

Students will be able to purchase a pre-packaged breakfast upon entering the building at 8:45 a.m. Students will bring breakfast to their classroom to eat.

High School

Students will be able to purchase a pre-packaged breakfast upon entering the building at 7:45 a.m. Students will bring breakfast to their classroom to eat.



Lunch

Elementary

Lunch will be eaten in the classroom. Students will be brought to the lunch line to purchase their pre-packaged lunch and bring it back to the classroom to eat at their individual desk.

MLA

40-minute lunches by grade level. Students will eat at socially-distanced individual desks inside the elementary cafeteria. Students will use the lunch line to purchase pre-packaged lunches.

High School

30-minute lunches by grade level. Students will eat at socially-distanced individual desks inside the high school cafeteria and auxiliary gym. Students will use the lunch line to purchase pre-packaged lunches.

While Attending Virtual Instruction

Breakfast and Lunch

Students who are learning remotely will be able to pick up a pre-packaged breakfast and lunch each school day through the meals pick-up program from 11-1 p.m. This program by order of the governor of New York, is no longer free to all students. Breakfast will cost \$1.30 per meal and lunch will cost \$2.60 per meal for the 2020-21 school year. Please see the payment section below for Free & Reduced Meals benefit information if you feel your child(ren) may qualify.

Payment Information

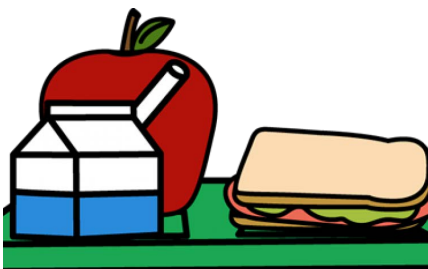
Free and Reduced Lunch

Forms and applications can be found on the district website, here: http://erschools.org/departments/school_nutrition/forms_and_applications.

My School Bucks

All students can have money for all school nutrition purchases placed into their MySchoolBucks prepayment account. Set up your child's account at www.myschoolbucks.com if you haven't already done so, and make deposits electronically.

*Envelopes with checks or cash payments can be sealed and given to teacher in the morning for families choosing not to use My School Bucks..





Frequently Asked Questions

Who do I contact with questions? Please contact your child's principal or counselor with any questions.

Elementary Wednesdays

1. **For K-5, what is the remote learning day going to look like on Wednesdays?** A focus will be placed on social-emotional learning on Wednesdays. Students will be expected to join their class for a social-emotional learning lesson, led by their teacher via Zoom or Google Meet. Information will be coming home outlining how to join. Students will also be required to log into their Google Classrooms and complete assignments.
2. **Will elementary students have to be "live" doing their Wednesday virtual work?** Yes. students will be expected to join their class via Zoom or Google Meet.
3. **Can students complete the work later in the day to help with working parents not being home at that time?** While assignments will have flexibility for when they can be completed, remote classes will be scheduled and students will be expected to attend at those scheduled times.

Elementary Cohorts

1. **In the classroom, (K-5) are the kids allowed to work together in their cohorts?** Yes. There will be times throughout the day when students will be working in groups. When doing this, they will be wearing masks. There will also be barriers at certain tables within the rooms, to allow for students to work with teachers and other students.
2. **If my 2nd grade student was assigned a teacher at the end of last year is she still his teacher if we choose the 100% remote option?** No. There will be a teacher designated specifically to the students who are in the virtual learning cohort.
3. **With smaller classroom sizes for elementary, have the assigned teachers changed? And if so, when will we find out who the teacher is?** Assigned teachers may have changed. Cohorts are being created the week of 8/17 and parents will find out by the end of the week of 8/24.

MLA/HS virtual

1. **When will teachers have time to address remote learners at the MLA level?** There will be a schedule of Zoom meetings with teachers throughout the week. At a minimum, students will have weekly access to each of their teachers for 30 minutes through voice or video calls. All teachers will be available through email throughout the week.

2. **Will the student have a set time to learn from each teacher synchronously?** Yes, there will be a schedule of Zoom meetings with teachers throughout the week.
3. **Will students be checking in at a certain time in order to be held accountable?** Student attendance will be linked to engagement in learning assignments throughout the week. While attendance at scheduled weekly Zoom meetings will be taken, it will not be directly linked to daily attendance record keeping.
4. **How can we be sure they are engaging and working for most of the day versus a few hours. Is there any way to live stream instead?** At this point, we will not be livestreaming lessons. Teachers will work with students during scheduled Zoom meetings and will be available to access through email throughout the week. Students will have daily access to one or more of their teachers each day. Work completion will also ensure accountability.
5. **How are lessons taught on virtual days?** Students will receive weekly instruction, separated daily, through Google Classroom. Students are not going to be zooming into classrooms throughout the day for live lessons. There will be a schedule of Zoom meetings with teachers throughout the week.
6. **Will remote days be scheduled or at the students' own pace?** Remote days will be a mix of scheduled meetings and students working at their own pace to complete assignments.

MLA/HS cohorts

1. **How are cohorts selected with students having some advanced classes and some normal grade level classes?** Criteria for cohort formation was based on academic needs and course requests. Students in advanced classes will be placed in the same cohorts, to allow for advanced instruction, however, not all 2020-21 course requests were able to be filled.
2. **What happens in the cohort groups with different electives that are permitted? Do kids get placed in electives that they didn't choose?** Students may be placed in electives they did not choose, but we will keep students with similar elective choices together so students are still in a related field. (i.e. Students who sign up for photography may end up in a different fine arts elective, with students who selected various art electives.)
3. **When will high school students receive their schedule?** Detailed schedules will be sent out the week of 8/24.
4. **How will band and chorus work?** Students will need to be spaced at least 12 feet apart. Logistically, the district is trying to determine if/how band and chorus will be able to take place.
5. **Will there be any senior privileges for our senior class?** Depending on the individual cohort schedules, seniors will have late arrival and/or early dismissal. Seniors will not be able to leave campus for their 30-minute lunch.

Instructional Models

1. **Will a student who initially starts the year in the full-time remote model be able to switch to "in-person" learning at a future point during the school year?** Yes.
Elementary students can switch at the end of the trimester. MLA and HS students can switch at the end of each quarter.
2. **Is this plan meant to last the whole year or will you re-assess during the school year?** Due to the nature of the COVID-19 pandemic and the ongoing developments and changes in the recommendations we receive from the Department of Health and the New York State Education Department, this plan is (and must remain) a living document that is adapted throughout the year. Any updates to the plan throughout the year will be communicated with our families.
3. **What is the difference between homeschooling and virtual learning?**
 - a. Homeschooling: Parents provide the curriculum, materials and teaching of lessons. Homeschooling (home instruction) is governed by the regulations of [NYSED](#). Parents who wish to home school their children must provide written notice of intent to the school district superintendent as well as a complete Individualized Home Instruction Plan (IHIP) for their child(ren). The district will not be involved in planning lessons for students who are being homeschooled.
 - b. Virtual learning: Teachers will provide lessons and learning activities for students, based on the curriculum that has been developed for the class. Students are expected to engage with teachers throughout the week through email, phone calls and/or video calls. Attendance will be taken for students who are enrolled in virtual learning.
4. **How will 100% virtual learning differ from hybrid virtual learning?**
 - a. 100% virtual learning: Virtual learning will include both synchronous and asynchronous lessons for students. Teachers will provide learning activities for students at the beginning of each week. Students and parents will have the opportunity to connect and interact with the teacher throughout the week, as needed, via email, calls and video calls.
 - b. Hybrid virtual learning: On each day that high school students are not in-person learning (Group A: Tuesday/Friday, Group B: Monday/Thursday), they will have opportunities to connect with their teachers. That can include email, phone and video call check-ins to discuss progress on lessons that were assigned for the week. On Wednesdays, when Elementary students are virtual, each student is expected to participate in a virtual social-emotional learning lesson.
5. **If a parent/guardian did not take the survey, what will happen with the student?**
Parents/guardians who do not take the survey indicating they are selecting the remote or homeschool plan for their child(ren) by August 10, 2020, will have their child(ren) placed into the hybrid model.
6. **Will a family be allowed to opt back into in-person instruction if they initially opt out?**
 - a. Yes. If a student chooses to opt in-to the hybrid model after beginning the year as a remote learner, they will be able to.

- b. PreK-12 will be permitted to opt in for in-person learning at the end of each grading period.
 - c. Families can reach out to their principals with any additional questions.
7. **Will there be an orientation for families who choose the remote plan?** Yes. Details are being formulated now.
8. **What if I want to keep my child at home?**
- a. Families will have the option for students to participate in either remote-learning or homeschooling.
 - b. Families who choose the remote-learning model will have curriculum and instruction provided by the district.
 - c. Families who choose to homeschool will have their student unenrolled from the district.
 - d. Any families with questions regarding remote learning or homeschooling options can contact the Executive Director for Curriculum, Instruction and Professional Development, Sarah Callahan (sarah.callahan@erschools.org) with any additional questions.

Parent instruction

1. **Can parents please have copies of the second step curriculum to facilitate conversations with kids at home?** While we cannot distribute actual copies of the Second Step Curriculum, we can provide parents with support on this and will provide online options for parent access. In addition, parents will need to support their elementary students engagement in their weekly synchronous virtual social-emotional learning lesson. This will give families a good springboard for further discussion at home.
2. **How can I prepare my student for school?** Encourage students to wear their masks, to be prepared to keep them on for longer periods of time. There will be videos posted on the district website with information/tutorials for parents who are teaching from home or preparing students for in-person learning.

Supplies/Orientation

1. **Is there a school supply list for remote learners?** Supply lists for remote learners will be similar to the in-person supply lists. Families are encouraged to re-use supplies from previous years.
2. **Will there be a Kindergarten orientation with parents?** Teachers will connect with families ahead of the start of the year through videos and/or virtual meetings.
3. **Will there be a supply drop-off day so that students can see their classrooms and meet their teachers before the first day of school?** There will not be an in-person supply drop-off day, but there will be virtual meetings between students and teachers.

Chromebooks

1. **If my child is in the remote plan, will the District provide Chromebooks and resources?** Yes, students will have access to technology and other resources provided by ERUFSD teachers.
2. **How do remote learners pick up Chromebooks?** Families can contact Jared Snyder (jared.snyder@erschools.org) or David Rovitelli (david.rovitelli@erschools.org) to schedule a time to pick up their device.
3. **Do the kids bring their chromebook home or does it stay at school?** Students will be encouraged to bring devices home each day, in case there is a situation where students need to remain home for a period of time.
4. **What if the Chromebook is not working?** Students can contact David Rovitelli (david.rovitelli@erschools.org) if their device is not working.
5. **What do I do if I need virtual learning technical support?** If your child needs help accessing their ERUFSD email or you need assistance when accessing school platforms from home, you can get help from the Instructional Technology Department at 585-248-6359 or by emailing erit@erschools.org.
6. **How will the district address connectivity issues with the internet?**
 - i. East Rochester Union Free School District will provide a Chromebook for every student in grades 1-12. Grades 9-12 students will be able to bring their own device.
 - ii. Students will be able to access the internet through the guest wifi network while on campus.
 - iii. Families who do not have accessibility to the internet for remote learning will reach out to their building principals and will be addressed on a case by case basis.

Mental Health

1. **How will the District support students' social emotional health?** The District has a comprehensive mental health program with services and supports. [School counselors, school social workers and school psychologists will consult with teachers and administrators, as well representatives from Rochester Regional Health.](#) We will provide direct support to students who need social emotional support. Within this comprehensive program we will assist students in the transition back to school and make a concerted effort on getting to know students, understanding any concerns they may have related to COVID-19, as well as other areas of concern. Parents who feel their child may need individualized support can reach out to the School Counselor or School Social Worker at the start of school, by contacting the school building directly.

P.E./Athletics

1. **How is physical education to be done with masks if a child has an inhaler?** Students will not be required to wear masks during PE, as they are going to be spaced at least 6 (but typically 12) feet apart from each other.
2. **What type of activities are planned for PE?** Activities such as Yoga, tennis, lawn games and many track and field events will be a part of this years PE structure at the

middle level and HS levels. At the elementary level activities such as Yoga and Fitness will be a primary focus.

3. **Can students take their masks off in PE if they have that class first thing in the morning?** Yes. Students who have PE as the first period of the day will be prioritized to be screened, so they will be able to remove masks for class.
4. **If there are no lockers does that include no gym lockers, so no changing clothes for gym?** Students will not be changing clothes.
5. **Will materials/supplies be shared in PE classes? What is the procedure for sanitizing these materials?** Will there be enough time for teachers to sanitize between each class? There will be a limited number of shared items, those that are shared will either be sanitized with the gun or sprayed down following each class.
6. **Will there be a fall sports season? When will the season begin?**
 - i. The fall sports season has been delayed until at least September 21, per guidance from the New York State Public High School Athletic Association.
 - ii. More information will be provided to families as the district receives additional guidance.

Arrival/Dismissal

1. **Will the drop-off and pick-up times be staggered for the K-5 kids?** Times will not be staggered, but different cohorts will enter/leave the building through different doors. Doors will be color coordinated, so students know where to line up at arrival.
2. **If MLA starts at 9am, when can students start to enter the buildings?** Students will not be allowed to enter the building until 15 minutes prior to the start of school.
3. **Will there be any options for Middle School students to wait at school after walking their elementary school siblings to school?** At this time, students will not be permitted to wait within the building.
4. **How will entering/exiting the school safely be addressed?**
 - i. Schedules have been adjusted to accommodate the arrival and dismissal of students.
 - ii. Teachers at the elementary level will meet cohorts outside grade level designated doors before bringing them inside and to their classrooms.
 - iii. At the high school level, multiple doors will be used for entry and dismissal.
 - iv. Students will be required to wear a mask when entering the building.

Meals

1. **How will breakfast operate?**
 - a. At the elementary level, students will enter the building at 8:10, purchase and pick up a pre-packaged breakfast, and bring breakfast to their classroom to eat at their individual desk.
 - b. At the middle school level, students will be able to purchase a pre-packaged breakfast upon entering the building at 8:45 a.m. and bring breakfast to their classroom to eat.

- c. At the high school level, students will be able to purchase a pre-packaged breakfast upon entering the building at 7:45 a.m. and bring breakfast to their classroom to eat.
- 2. How will lunches operate at each level?**
- i. Elementary: Classrooms in grades K-5 will use an online ordering process each morning to order lunch for that day. Menu choices will be limited. By cohort, buyers will report to the cafeteria to pick up the lunch they ordered. Students will use social distancing cues on the walls/floor and masks when entering the cafeteria. Lunch will be prepackaged. Students will eat lunch in their classroom.
 - ii. MLA: Classrooms in grades K-8 will use an online ordering process each morning to order lunch for that day. Menu choices will be limited. By cohort, students will report to the cafeteria to pick up the lunch they ordered. Students will use social distancing cues on the walls/floor and masks when entering the cafeteria. Lunch will be prepackaged. Students will eat lunch in a variety of locations throughout the building (cafeteria, gymnasium, auditorium, etc.), while socially distanced from classmates.
 - iii. High School: By cohort, students will report to the cafeteria to pick up the lunch. Students will use social distancing cues on the walls/floor and masks when entering the cafeteria. Students will eat lunch in a variety of locations throughout the building (cafeteria, gymnasium, etc.), while socially distanced from classmates.
- 3. How will breakfast be consumed during the 45-minute period of mandatory masks in the morning?** Students will be permitted to remove their mask for breakfast, as long as they are seated at their designated seat and spaced at least 6 feet apart from others.
- 4. Can students bring their own lunches from home?** Yes.
- 5. Will remote learners be able to get meals from the school?** Yes. There will be a remote learning meal program, similar to what ran from March-August. However, families will need to fill out reduced lunch forms, as the free meal program has been suspended by the governor.

Childcare/BOCES

- 1. **How will after school work with the YMCA?** The YMCA will maintain and adhere to guidelines set forth by both the YMCA and the Monroe County Department of Health. For more information on this, please reach out to the YMCA.
- 2. **Will the HS students still be having BOCES programs or will they no longer be offered?** Yes. You can contact Monroe One BOCES for more information.
- 3. **Will the teens & tots program still going to happen this year?** Yes. You can contact Monroe One BOCES for more information.

Facilities

- 1. **Why are water fountains on?** There is a requirement for districts to have one fountain for every 100 students inside the building. However, students are encouraged to bring their personal water bottles from home.

2. **Will hand sanitizer be in the classroom for the kids to use?** Yes. There is a hand sanitizing station inside each classroom.
3. **Will there be hand sanitizer stations at entrances to the building?** Yes. The district has purchased free-standing hand sanitizing stations to be moved throughout the building. There will be stations placed at each entrance to the building.
4. **Will wipes be available for every classroom? How often should touch surfaces be wiped down?** Yes, they will be available. There is currently no specific guidance from the state on how often surfaces should be wiped down.

Screening:

1. **How do we get to screen the kids?** The district will be using the Management Software company by the name of Qualtrics.
2. **At what point is it determined that a student has filled out the health screening? Before they enter school? In the classroom?** All students and staff will be required to fill out the screening prior to arrival at school.
3. **How will you know when a student enters the building that they have not completed the health screening at home?** We are asking families to fill out their screening form a minimum of 30 minutes prior to arrival at school. A report will be generated and we will be provided with a list of those individuals that have not been screened in addition to those that have not passed the screening.
4. **Is the district planning to provide a thermometer for families to take the students temperatures every morning?** No.

Medications/PPE

1. **Are there any changes being made to how children will receive medication through the nurse's office?** At this time, we are not anticipating changes but we may
2. **What about providing masks?** The district will have masks available to students and staff who need one. We are encouraging students and staff to bring their own masks, as the district will have a limited supply available. The district will have masks sized for children, as well as masks sized for adults.
3. **Have you thought about students with special needs especially sensory needs?** The district will work with families to determine the best option for students who have trouble with masks. Families with concerns can reach out to Monica Stadler (monica.stadler@erschools.org).
4. **Are face masks required for visitors?** Yes, masks will be required. No vented masks will be permitted.
5. **How will students remain socially-distanced throughout the day?**
 - a. Students will be placed in instructional cohorts of up to 12 students.
 - b. Each cohort will remain inside one classroom, with desks distanced from one another by at least 6 feet.
 - c. Teachers will rotate between classes to cut down on the amount of foot traffic in hallways.
6. **Will masks be required for students/staff? Will masks be provided by the district?**

- a. Yes. Students and staff will be required to wear masks whenever they are unable to maintain social distancing. This includes school buses, hallways and movement within classrooms.
 - b. Masks may be removed while seated at a socially distanced desk inside a classroom, at the discretion of the teacher.
 - c. Masks will be provided by the district, if one is needed.
 - d. No vented masks will be permitted.
- 7. What will the repercussions be if a student doesn't wear their mask?**
- a. The Board of Education is drafting a policy regarding masks.
 - b. The policy will state, "Students who refuse, or repeatedly fail, to wear a mask or face covering as set forth above shall be subject to disciplinary consequences under the District's Code of Conduct. Repeated failure to comply with these protocols could lead to suspension of the student from school and/or from District transportation."
 - c. This policy will be addressed during the Board of Education meeting on August 18, 2020.

Illness

1. **What if there is a positive case of COVID-19?** Will students have access to remote learning when they are not inside the building? Yes. Students will receive remote learning if they need to stay home for a specific reason, including a COVID-19 diagnosis.
2. **If my student has allergies and coughs/sneezes often, will they need to stay home? If they do, can they switch over to remote learning? Can a doctor write a note, saying the student suffers from allergies and may show those symptoms?** Yes. A doctor can write a note. If a student needs to stay home because of symptoms, even if they are from allergies, the student can participate in remote learning during the period they are home.
3. **Can my child still come to school if a family member tests positive?** This is determined by the Monroe County Department of Health or the individuals' health care provider and MUST be communicated to the school's COVID-19 Coordinator at ercovid19director@erschools.org.
4. **If a student/staff member becomes infected, what happens next?** The district is notified by the Monroe County Health Department, who will direct the district as to how to address the situation.
5. **What should I do if a student exhibits symptoms of COVID-19 while at school?** [Click here to read guidance from the Monroe County Department of Health](#)
6. **What should I do if the student's test comes back positive?** [Click here to read guidance from the Monroe County Department of Health](#)
7. **Will the District conduct COVID-19 testing?**
 - i. Recent comments by Governor Cuomo regarding COVID-19 testing in schools have raised questions as they are contrary to what the state's own guidance documents recommend. (See below.)

- ii. “It is strongly recommended that schools comply with CDC guidance and not conduct COVID-19 testing or require testing or antibody testing of students or staff members. The decision of whether a test needs to be conducted should be determined by a healthcare provider or the local department of health.”
- iii. [Page 41 of the New York State Education Department’s Recovering, Rebuilding, and Renewing the Spirit of New York’s Schools Reopening Guidance document](#)
- iv. We do not currently believe the East Rochester Union Free School District will be involved in performing COVID-19 tests on students or staff members. Such testing requires public health oversight, medical decision making and specifically trained staff. School nurses do not perform tests to confirm or rule out conditions but triage students to identify illness. School nurses will work closely with primary care physicians and the Monroe County Department of Public Health in a supportive role.
- v. While some schools in New York City may have testing on-site through their public health departments that is not the case in East Rochester. Locally, most COVID-19 tests are done at health care centers or urgent care facilities.
- vi. In order to reopen, school districts will have written protocols to ensure staff are trained to identify symptomatic individuals. In East Rochester, we are also developing a triage process for school nurses who will inform families at the sign of illness.
- vii. Ultimately, we believe parents are responsible for medical decisions regarding their children.

School Closure

1. **Will schools close? If so, under what circumstances?** We are able to open school because the Finger Lakes region is currently in Stage 4 of the reopening process, with an infection rate under 5% over 14 days, using the 7-day average for the region. A state mandate from Governor Cuomo has set this as the model. Monroe County has an average of 1.1%.